



Raymond Water Division

NEW OR REPLACEMENT WATER CONNECTION FACT SHEET

Persons requesting connection to the Town of Raymond Water System are required to do the following at the minimum:

1. Complete a water connection application, obtain a ***new water service check sheet***, and pay a water availability/connection fee of \$1825 at least two weeks prior to requiring the water connection. (refer to task #1)
2. The water availability fee is the cost to connect to the Raymond Water System. It entitles the applicant to connect to the existing system. It does not purchase any materials or services. It is due upon submission of the application. **Applications will not be accepted without the fee.** (refer to task #2)
3. The applicant is required to contract the services of an excavating contractor. **The Town of Raymond is not responsible for, nor will the Town supply, excavating services of any kind.**
4. The homeowner's selected contractor must supply the Public Works Office with a dig-safe number and insurance certificate at least five days prior to the anticipated excavation date. (refer to task #10)
5. The contractor **must** obtain a street opening permit from the Public Works Office and bond the final paving at least five days prior to the water line installation. There is no charge for the street opening permit. But final paving bonds are a minimum of \$1,000 (refer to task #3)
6. The applicant is required to notify the water department of the anticipated meter location whether in a basement or in a meter pit at least five days prior to the scheduled excavation. (refer to task #4) Meter pits, if required, are the homeowner's responsibility to purchase from the Water Division.
7. The applicant **must** inform the water division of the anticipated service size at least five days prior to the excavation. The Water Division reserves the right to make the final service size determination. All materials used shall be acceptable to the Raymond Public Works - Water Division. (refer to task #6)

8. If requested to do so, at least two weeks prior to the anticipated water line installation, the RPW-Water Division will provide the appropriate service line and fittings and charge the applicant at a rate 10% over the Water Divisions cost. The applicant is responsible for the cost of all materials backflow, valves, piping, fittings, etc. (refer to task #7)
9. The applicant shall notify the Public Works Office at least five days prior to the anticipated work dates, and receive approved to proceed. (refer to task #8)
10. The applicant or his contractor **must** make arrangements with the Raymond Police Department for a Police Road Detail at least 48 hours prior to the anticipated water line installation. (refer to task #11)
11. The applicants excavating contractor is responsible for all the work anticipated to install the water service with the exception of tapping the water main, if the service is less than two inches in diameter. Said work shall include but not be limited to the following; providing work zone signage and safety, saw cutting the pavement, excavating the main, providing shoring for the water tap, installing the service line and fittings, bedding the service, backfilling, temporary patching the excavation, cleaning, sweeping, and final paving of the trench surface. (refer to task #12, 13 &17)
12. The Water Department shall do the physical tap of the water main for a tapping fee based upon the service line size, if the service size is less than two inches in diameter. Larger service lines will require the services of an approved tapping sub-contractor, at the applicant's expense. (refer to task #6)
13. The applicant shall be responsible for inspection fees associated with the water division observing the installation for conformance with RPW-Water Division Regulations. (refer to task #9)
14. The applicant and/or their contractor is responsible to saw cut any pavement prior to beginning the excavation.

Unsuitable backfill material shall be removed at the water division inspector's direction and replaced at the applicant's expense. The service line shall be bedded under twelve inches of sand cover. (refer to task #14,15 & 18)
15. The trench surface shall **not** be left unpaved at night. At a minimum trench surfaces shall be cold patched. Final pavement to be installed no sooner than one week nor later than one month from date of completion. Edges of existing pavement shall be saw cut prior to final paving. (refer to task # 16 & 19)
16. The water service will not be activated until all costs and fees are paid and the work is completed to the satisfaction of the Water Division Foremen.